

Department/Program: Department of Sociology
Year: Winter 2013 Term 1, September to December, 2013
Course Title: FMST 238 Family Resource Management
Course Schedule: Tue Thu 9:30 – 10:50
Location(s): Woodward IRC 4

Instructor: Dr. Phyllis J. Johnson

TA: Amrit Dhillon & Camille Breton Skagen

Office location:

Anthropology & Sociology Building (ANSO), Room 2122,
 6303 N.W. Marine Drive

Office location: ANSO 108

**Office hours: Amrit Tues 12:00-1:00
 Camille Thurs 11:30-12:30**

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E-mail address:

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Course Description (from calendar):

Conceptual models of resource management as related to families.

Prerequisites and/or Course Restrictions (from calendar): None

Format of the course: Lecture, group discussions

Required and Recommended Reading:

Required Text: Goldsmith, Elizabeth (2013). *Resource management for individuals and families*.
 Pearson Education, Inc. (5th Edition). A copy will be available on 2 hour course reserve.

Course Assignments, Due dates and Grading:

Midterm Exam	35%	Thursday, October 10, 2013
Final Exam	47%	TBA by Registrar's Office
Discussion activities	6%	See Course Schedule for dates
Individual Activities	12%	<u>Due:</u> Oct. 17, Oct. 31, and Nov. 21

Make-up Exams: Call my office or e-mail me if you are not able to be at the exam due to illness. Make-up exams will not be given without a signed medical excuse.

Course Policies:

Attendance: The calendar says: Regular attendance is expected of students in all their classes (including lectures, laboratories, tutorials, seminars, etc.). Students who neglect their academic work and assignments may be excluded from the final examinations. Students who are unavoidably absent because of illness or disability should report to their instructors on return to classes.

Specific Accommodations: The University accommodates students with disabilities who have registered with Access & Diversity. The University accommodates students whose religious obligations conflict with

attendance, submitting assignments, or completing scheduled tests and examinations. **Please let your instructor know in advance**, preferably in the first week of class, if you will require any accommodation on these grounds. Students who plan to be absent for varsity athletics, family obligations, or other similar commitments, cannot assume they will be accommodated, and should discuss their commitments with the instructor before the drop date.

Academic Dishonesty: Please review the UBC Calendar “Academic regulations” for the university policy on cheating, plagiarism, and other forms of academic dishonesty. The following tutorial may be useful for clarifying plagiarism and ways to avoid it: <http://learningcommons.ubc.ca/guide-to-academic-integrity/>

Record of Marked Assignments: Students should retain a copy of all submitted assignments (in case of loss or mark not recorded) and should also retain all their marked assignments in case they wish to apply for a Review of Assigned Standings. Students have the right to view their marked examinations with their instructor, providing they apply to do so within a month of receiving their final grades. This review is for pedagogic purposes. The examination remains the property of the university.

Assignments

Group Discussions

There are 6 discussions scheduled on selected Thursdays (see dates on page 5). Each is worth 1%. You will be working in groups of 4 to 6 students maximum. During the first discussion, each group will be given a group number that will be used to identify your group. One member of the group acts as a discussion leader ensuring each one has the chance to participate, another person records the discussion, and all are expected to contribute (leader and recorder can rotate among the group).

Discussion questions will be given at the beginning of the scheduled discussion session; hard copy and/or projected on screen. The questions will be based on the textbook and lectures for that week. You are expected to refer to those sources in answering the questions. There are 3 to 4 questions for marking.

Please add the full names (but not student numbers) of all present group members as well as your group number to the top of the final copy of the discussion. The recorder then hands in the discussion to the TA or me at the end of the class session. If you use a computer, e-mail your group's response immediately to the teaching assistant, Amrit Dhillon, amrit.dhillon@alumni.ubc.ca

Discussions will be marked and returned at the next scheduled discussion. Above average discussions will receive an A; average, a B+; and below average, a C. If the discussion is in-between these categories, an A-, B, or C+ may be given. In some instances an A+ may be given for truly exceptional work, or a C-, if it is well below average.

Expectations about participation in the discussion sessions: It is not acceptable for the questions to be split between members of the group and discussed—all questions are to involve each person in the group. Being late for discussions is disruptive to the flow of the discussions and it is not fair to the other students to expect to receive the mark when you were not there to contribute. Attendance will be taken for each group 10-15 minutes after the class discussion begins. This is the final record of attendance. The names of late arrivals will not be added and latecomers will not receive the group's mark. All electronic devices except the laptop for recording your discussion are to be turned off during the discussion. This is class time, not the time to check your email or text messages. We will remove your name from receiving the group discussion mark if such behaviors are an issue during the discussion session.

Missed discussions: If you miss a discussion due to a documented excused absence (e.g., medical note), I will allocate that percentage to an average of your exam marks. Occasionally, there are other reasons a discussion might be missed. The reasons need to be given to Dr. Johnson immediately to decide if a makeup is allowed. If it is a legitimate reason, the student is to do the following: 1) locate a research article on the week's topic, 2) prepare a brief abstract of the article (purpose, methods, and key findings), and provide an answer to the question: How does the article relate to the week's topic? E-mail the summary (maximum of 1 page single-spaced with double spacing between paragraphs) plus the copy of the research article to the teaching assistant, Amrit Dhillon, amrit.dhillon@alumni.ubc.ca

Individual Activities

For Discussions 3, 4, and 6, you will be asked to complete an individual activity to hand in at the beginning of the session. Your name should be clearly visible on the top page of the assignment. Answers to questions should be double-spaced. A portion of the individual project will be used for one of that day's discussion questions. Several chapters are assigned out of sequence so that there is at least a week in between completion of the individual activities. Marking feedback may be helpful for the next activity.

Social science research often collects information on individuals and uses it to formulate theory or discuss existing theory. In these individual activities you will be collecting information on yourself through record sheets and using this information to discuss theories and concepts from your textbook. These record sheets can take any form that you'd like. For example, they can be written in a notebook, an Iphone app, or on your computer. A copy of your record must be submitted with each activity. Record sheets will be evaluated on how thoughtfully you recorded your different activities.

Individual activity questions are designed so that you can discuss theories and concepts from your textbook using the information that you have collected. Full marks will only be given if answers clearly draw from course material.

Instructions for individual activities were circulated by e-mail with the course syllabus. Each individual project is worth 4%, and marked similar to the group discussions.

Expectations about Completing Individual Activities. This course emphasizes management of time and other resources; getting assignments turned in on time and having contingency plans for situations such as "my printer is out of ink" is evidence of personal management ability. Only hard copies handed in at class time are counted as "on time". Anything handed in after class time will be reduced by 10% a day. Plan accordingly so that you can hand in your Individual Activity when it is due.

Late assignments must be hand delivered to the AnSo Building which has a paper drop off system located in the hallway on the 1st floor opposite the Dept of Anthropology office and in front of the mail room. Ensure that the instructor's name (Dr. Phyllis Johnson) and the course identification (FMST 238) are on the cover page, then insert the paper into the date/time stamp machine, and place the paper in the drop box. After you have submitted the paper, e-mail a copy to camille.bretonskagen@alumni.ubc.ca.

How the Group Discussion and Individual Assignment Answers will be Marked:

The discussion sessions will allow you to generate new ideas with your classmates, and apply the knowledge you've gained through the course. Individual assignments enable you to similarly apply course knowledge independently. In order to achieve an "A" grade on discussion and individual assignments, your responses should demonstrate creative thinking and clear application of the concepts covered in the course. I am providing a sample discussion question and an outline of how I would mark for an "A" grade.

Question:

1. Describe the relationship between goals and habits. Is one more important than the other in achieving desired outcomes? Why?

Response criteria:

1. Goals and habits are both defined in your textbook; therefore, your response should include a paraphrase of each definition.
2. Goals are part of The Management Process Model, which means goals are likely to be more important in achieving desired outcomes.
3. Based on your decision of goals being more important, you would want to discuss reasons for habits not being as important and reasons for goals being more important.
4. Try to apply these concepts to personal experience (i.e., incorporate group member's real life experience to illustrate your points).
5. Examples and clarity of explanation are essential.

One question I always receive on the discussions, as well as when writing a short essay exam question, is: "Can I use point form?" My standard answer is you can list items for clarity, but you then need to explain the relationship and/or clarify terms, etc.

Letter grades represent the following marks (the midpoint of the mark's range):

Grade	Mark
A+	95
A	87
A-	82
B+	77
B	73
B-	69
C+	66
C	61
C-	57

EXAMS

Exams will be multiple choice, short answer (defining and comparing concepts, drawing and explaining models or theories, listing reasons or characteristics, etc.), or a short essay. On the short answer/essay questions, you will be given a choice of which questions to answer (e.g., 3 out of 4).

The final exam has a comprehensive component which is a case study in which you are expected to apply Goldsmith's management model.

In lectures, I try to bring in information that is not in the textbook, drawing upon current research and adding Canadian content. Thus, there is content in the textbook that is included on the exams even though I have not highlighted it in lecture. If you miss lectures, please contact members of your discussion group or others in the class to get the lecture notes.

Course Schedule

Date	Topic	Assignments
Sept. 5	Course Overview Management Today	Text, Ch. 1 Canadian Households in 2011 http://www12.statcan.gc.ca/census-recensement/2011/as-sa/98-312-x/98-312-x2011003_2-eng.pdf
Sept. 10	History, Theories & Definitions	Text, Ch. 2
Sept. 12, 17, 19	Values, Attitudes, Goals	Text, Ch. 3 Discussion #1 Thu Sept. 19
Sept. 24, 26	Resources	Text, Ch. 4
Oct. 1, 3	Decision making	Text, Ch. 5 Discussion #2 Thu Oct. 3
Oct. 8	Planning, implementing, evaluating	Text, Ch. 6
<hr/> Thursday, Oct. 10 Midterm Exam Chs. 1 through 6 & related lectures <hr/>		
Oct. 15, 17	Communication	Text, Ch. 7 Discussion #3 Thu Oct. 17 Individual Activity #1 Due
Oct. 22	Managing Human Needs	Text, Ch. 8
Oct. 24	Managing Work & Family	Text, Ch. 10
Oct. 29, 31	Managing Time	Text, Ch. 9 Discussion #4 Thu Oct. 31 Individual Activity # 2 Due
Nov. 5, 7	Managing Stress & Fatigue	Text, Ch. 11 Discussion #5 Thu Nov. 7
Nov. 12, 14	Managing Financial Resources	Text, Ch. 13
Nov. 19, 21	Managing Environmental Resources	Text, Ch. 12 Discussion #6 Thu Nov. 21 Individual Activity # 3 Due
Nov. 26, 28	Managing Tomorrow	Text, Ch. 14
<hr/> TBA Final Exam Text, Chapters 7 through 14 & related lectures plus application of the management model to a case study <hr/>		